

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			MEETING 2020	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 6/11/2020	Time: 9:30AM – 12:14PM	
Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller				
Present: Theresa Garcia; County Administrator				
Others Present by teleconference – Erie County Commissioners, Jenna Sommers				
Others Present: Beth Tischler, Melanie Allen, Casey Morrow				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:30am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/9/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Clydescope meeting this morning. City of Clyde Mayor talked about a rally/walk in Clyde today for Black Lives Matter protest. ODOT is going to assist in blocking off roads. There are different reports that are given at the meeting from different entities. They are going to include a report from the Commissioners at the meeting too. They are still debating on whether they are going to have the Clyde Fair this year. They will still have the fireworks this year. They are still working on the CRA they are hoping to have it completed soon. The Clyde pool is closed for the season. They discussed some new business updates in downtown Clyde. They are planning on holding the Business Expo this year. Taco Bell has broken ground on the west side of town. Clydescope Golf Outing is in September. (See Directors Report attached)	Scott Miller		

	Commissioner Miller attended the GLCAP meeting via ZOOM on Tuesday. Their staff is not all back to work yet they are working from home. They are slowly working on bringing people back to the building. They reviewed their financial report with the Board. It was a short meeting. They are trying to work remotely with clients too.	Scott Miller		
	Commissioner Zimmerman attend the Soil & Water Board meeting this morning. They have a staff member that is on FML and will be retiring at the end of the year. They reviewed financials. They discussed the annual meeting this year. It is normally a picnic at the office. Due to Covid-19 they are going to have it in September and it will be a drive thru meeting. They will have it at the fair grounds and possibly have a chicken BBQ and you would get your dinner and vote as you drive thru. They talked about the Apiary position for Sandusky County. They have put together an agreement for the County for Apiary services. Megan Grammer, Soil & Water Director, is going to touch base with other counties to see how they work their contracts. They are considering purchasing a field drill and they can loan it out to those who need it. There is going to be a Cover Crop Program offered. This will help those who have not done cover crops in the past or are new to the program. It is a State program.	Russ Zimmerman		
Commissioners and Administrator Discussion	Commissioner Reiter wanted to talk about the upcoming meeting with Judge Fiser. She wants to make a note that if any of the conversation is in regards to the case at the Supreme Court the Commissioners do not want to take part in the conversation. They also feel that if there is nothing for the Commissioner to act on, the Commissioners do not need to be involved. The matter should be handled between the Judges, the Prosecutor and the Clerk of Courts. Unless further information is provided differently it is not necessary to have this meeting. *** After discussion with the Prosecutor in her meeting the Commissioner believe it is necessary for them to be involved in this meeting.	Kay E Reiter		
* Then /Now Documents	One certificate was presented by EMS Office. Item was returned to vendor in 2019 and credit was just given along with a restocking fee they didn't know they would have and no PO was in place. One invoice makes up this certificate. VISA - \$9.99	EMS	\$9.99	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

	One certificate was presented by Common Pleas Court. 2019 Magistrate Registration was paid out of pocket because the due date was approaching. Reimbursement was requested in 2019. PO is in place but not until 2020. One invoice makes up this certificate. Tiffany Fruth - \$400.00	Common Pleas	\$400.00	
* Personnel	The monthly health insurance transfer was signed by the Commissioners.		\$320,975.58	
* Travel Requests	None			
* Resolutions (10:00am)	2020 - 178 AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2020 FOR THE SYLVESTER BRENNER JOINT COUNTY DITCH NO. 662; B.W. KARBLER JOINT COUNTY DITCH NO. 666 AND WAHL JOINT COUNTY DITCH NO. 984 IN SANDUSKY/ERIE COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR	Sandusky/Erie County Joint Ditches		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Patrick J Shenigo Yes – 6 *** Joint County approval
	2020 – 179 AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND ASSIGNED FUND #20015	Commissioners – CARE Act Fund		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2020 - 180 IN THE MATTER OF FULFILLING THE REQUIREMENTS OF OHIO SENATE BILL 310 FOR THE PASSAGE OF A RESOLUTION IN ORDER TO RECEIVE AND EXPEND FEDERAL FUNDS UNDER SECTION 5001 OF THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT	CARES		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2020 - 181 APPROVING SUPPLEMENTAL APPROPRIATION TO CHILD WELFARE (\$12,000.00) AND APPROPRIATION TRANSFERS FOR JUNE MANDATED SHARE (\$16,064.50) AND MAY PLACEMENT COSTS (\$61,427.67)	DJFS	\$12,000.00 \$16,064.50 \$61,427.67	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
	2020 - 182 APPROVING SUPPLEMENTAL APPROPRIATION FOR FCFC WRAPAROUND CONTRACT SERVICES (\$10,523.48) AND SUPPLIES (\$4,476.52) FROM ADDITIONAL GRANT FUNDING RECEIVED	FCFC Wraparound	\$10,523.48 \$4,476.52	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3

	2020 - 183 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF DD EDUCATION FUND SUPPLIES (\$1,074.02) FOR 6B RESTORATION GRANT	Board of DD	\$1,074.02	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
	2020 - 184 APPROVING SUPPLEMENTAL APPROPRIATION FOR COUNTY COURT SPECIAL DOCKET CONTRACT SERVICES (\$7,664.94) AND SUPPLIES (\$1,000.00)	County Court Special Docket	\$7,664.94 \$1,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3
Prosecutor	<u>Beth Tischler – Prosecutor.</u> Beth attended her regular monthly meeting with the Commissioners. Commissioner Reiter discussed the meeting with Judge Fiser. Beth feels that the Commissioners do have something to act on. The ORC states the Commissioners need to approve wages for court employees. Beth reviewed ORC and the Commissioners responsibilities to set wages. Beth has been working with Jaime Wolfe HR Specialist, on updating job descriptions for her office. They are all back in the building and there is some normalcy in day to day business. She will be holding grand jury next week. The staff is settling and seem to be doing well. Commissioner Miller asked if there has been any “residue” from Tim Braun that is a challenge. Beth feels the only thing she has seen is some communication with other departments that needs improvement. She has met with DJFS Director to make sure everyone is on the same page with cases coming from this department.	Beth Tischler - Prosecutor		
DJFS	<u>Melanie Allen – DJFS.</u> Melanie attended her regular meeting with the Commissioners. See attachment A for agenda items. Assistant Director Casey Morrow attended with Melanie. They are working on their public reopening for the office. They are hoping for July 6 th to have this happen. They will continue using the drive through. This will eliminate some foot traffic. Custody count is up by three. There is most likely going to be an increase in placement costs for June. It seems that everyone getting out of quarantine has caused some issues. They will have five more placements this month. The Thirty Days to Family is working well with placing children with family. It has really helped having the finger print reader in house to help approve Foster Family applicants. They are working on advertising for Foster	Melanie Allen – Director Casey Morrow – Assistant Director		

	Families specifically for homes for individuals with mental and medical issues. They have taken over the Child Care program from GLCAP. There has been a learning curve. They also took over the PEAK program. Hopefully these moves will help with their budget. She still has staff working remotely. Those working remotely are getting a lot of work done.			
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – none			
* Adjournment (12:14pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

Signature of:

Kay E. Reiter

Kay E Reiter, President

Russ Zimmerman

Russ Zimmerman, Vice President

Scott Miller

Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest:

Theresa Cooney

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Commissioner's June Agenda

6/11/20

I. **Responsible restart and opening**

- a. 7/6 public open, still some telework and drive thru will continue

II. **Placement Costs –2019 amount \$937,532.87**

- a. 2020 costs: Jan to June should have been \$80,816.77 / July to Dec mandated amount should have been \$80,223.07
- b. At this time monthly amount will be cost only, not the mandated amount: April \$ 67,331.94, May \$61,427.67
- c. Current custody count: 24 –(3 new in care in May), June cases are blowing up (custody, moving to residential).
 - i. 30 days update – working on several new cases
 - ii. Safe reductions: 4 potential adoptions by year end.
- d. Children's Keeper (Nate), tri-county project. Working on an advertising

III. **Budget**

- a. Glcap: contract ended/ took over Child Care eff 6/1; Peak: end contract /taking over work activities eff 7/1
- b. Absorbing work without hiring staff, moving folks into this work, training, etc.
- c. Awaiting allocations for next fiscal year, with our changes, hoping to be in good shape.
- d. Allocations have been awarded for tech, resource upgrades.

IV. **Building issues**

- a. Conference room/cameras/roof etc- waiting for next steps

V. **Misc.**

- a. Complaints – mainly fielding stipend, child support, and unemployment concerns.
 - b. Executime - offsite-unable to do at this time
-



222 N. Main St. Clyde, Ohio 43410 • clydescope@clydeohio.org • 419.547.6989 • Fax: 419.547.3586

June 2020 Director's Report

Activity:

Spent a morning on Main Street talking with all of our small businesses. It doesn't appear that we are at risk of losing any of them at this point. I offered Clydescope's support with any issues they might encounter.

Tommi Sacks at Hair Plus Salon said business is very good. She has rescheduled her open house for July 18th from 11am-4pm.

Carie Dickman with Buckeye Styles is open and running smooth. The windows have been delivered and hopefully installed soon. Installers are backed up.

Carie and her sister are the ones opening the new coffee shop in the Fultz building. However, there are some issues with the Department of Commerce but hoping to get those corrected soon. She contacted me asking if I could help with information regarding turning the building into an historical landmark. I contacted the Sandusky County Historical Society to find out what it would take to have one of our downtown buildings certified. Also spoke with Gene Smith at the Heritage League. He gave me good info but nothing really positive as far as turning into an historical building.

Carolyn Pofock is planning on opening the store June 1st. Most of their business is done online.

Cosi Bella will be opening June 1st. Alisa is rearranging the store and hopes to have an open house celebrating 5 years.

Received and logged a campaign donation. Also sent them a thank you letter.

Again, due to Covid 19, many meetings were cancelled.

- Zoom meeting with SCCVB board and director
- Zoom meeting with SCEDC practitioners.
- Zoom meeting with SCEDC Business Attraction and Marketing Committee.

The Taco Bell has started construction.

Fonda is working on some possibilities down behind the parts store and Old Fort Bank.

CLYDESCOPE

ECONOMIC DEVELOPMENT CORPORATION

They have done some core sampling out at the proposed truck stop property.

The house and barn beside the Wendy's and Taco Bell is going back up on the market.

Followed up with Spiralcool. Even though the Maplewood Gallery is the building they want they are having a difficult time coming up with financing.

Spoke with the gentleman that has been interested in the Main Street Cafe. He said he has spoken with 5 banks and even though he has about 70% of the funding he is not able to get help with the rest.

BPA is still planning on the EXPO this year. It will be split in two dates in order to comply with regulations. The first will be held at HBT September 26th and the second at the Presbyterian Church (no date).

Called our major manufacturers (Evergreen, Revere, Artiflex, Progress TAC, Sandco, Clyde Tool/Die, Spader Freight and W/P) to see if any of them might be at risk. No bad reports. Everyone just looking forward to getting back to full production.

Ongoing projects:

Continuing to solicit potential investors that may be interested in investing in Clyde.

Developing a "Community Profile and Information Packet" for future prospects and investors.

1st OCT. FARM MARKETS / EXPO @